

# Checklist for more sustainability at your next event

Eight simple concrete steps that you can implement when planning, organising and running your next event. This list will help you to make your meetings and events more sustainable. We have focused on what has the greatest impact and is easy to implement.

- ☐ Make travel by train or bus attractive by choosing a centrally located venue
- ☐ Choose a venue that uses green energy
- ☐ Ensure that the venue has barrier-free access
- ☐ Leave out or reduce meat in the catering offering
- ☐ Offer local and seasonal food
- ☐ Make guests and suppliers aware that sustainability is greatly valued at the event
- ☐ Measure CO<sub>2</sub> emissions and offset unavoidable emissions with climate protection projects
- ☐ Generate positive impact, i.e. by planting trees

"Small steps with  
big impact"

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